LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034

B.Com. DEGREE EXAMINATION - CORPORATE SECRETARYSHIP

FIFTH SEMESTER – **APRIL 2014**

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Date: 11/04/2014	Dept. No.	Max.: 100 Marks
Time: 01:00-04:00	l	

SECTION-A

Answer all the questions

(10*2=20Marks)

State the meaning or concepts of the following:

- 1. Auditing
- 2. Internal check
- 3. Audit report
- 4. Continuous audit
- 5. Teeming and lading
- 6. Interim-audit
- 7. Tick marks
- 8. Working papers
- 9. Audit evidence
- 10. Error and fraud

SECTION - B

Answer any Five questions

(5*8=40 Marks)

- 11. What are the essential characteristics of a good internal control?
- 12. Define Audit programme. What are its merits and demerits?
- 13. How do you vouch the following?
 - a) Purchases
- b) Prepaid rent
- c) Contingent liabilities
- d) Accrued interest
- 14. Distinguish between reserves and provisions.
- 15. Explain the duties of an auditor relating to verification and valuation of stock-in-trade.
- 16. Explain the objects of internal checks.
- 17. What is an audit file? What are its types.
- 18. What are the professional qualities of an auditor?

SECTION – C

Answer any TWO Questions

(2*20=40 Marks)

- 19. Explain in detail the various classifications of an audit.
- 20. What is the Auditor's duty with regard to verification and valuation of raw-materials, work in progress, and finished goods.
- 21. What is a voucher? What precautions should the auditor take while examining a voucher? Explain.
